

Washington State Elections Weekly

December 5, 2014

VRDB Data Audit

After you run your Global Update following certification, you should always run a data audit to ensure that the records on the VRDB match the records on your election management system (EMS). If you need help triggering your data audit, check out the [full details in the WEI Help Manual](#). Let VRsupport@sos.wa.gov know the date you ran the audit and we will send you any audit exceptions and what the next steps are.

General Election | WEI Updates

Now that the General Election is certified, use the WEI Admin Candidates>Management table to designate your winners as incumbents. The [WEI Online Help Manual](#) has [step-by-step instructions](#) to assist you.

General Election | 2015 Validation Figures

While school levies are exempt, excess levies for other districts and bond issues for all districts must meet minimum vote totals based on the General Election voter participation. Your EMS should produce the 2015 validation figures for each district. The [“Calculating Validation Figures”](#) Clearinghouse covers levy and bond validation in more detail.

EAVS Survey – Phase 1: DFM Counties

We’ve been working with the User Groups and EMS Vendors (DFM, DIMS, and VOTEC) so that the Election Administration and Voting Survey (EAVS) is efficient and consistent across the state. Your EMS system will have a report/export file that you will send to VRSupport and have to do very little manual data collection, if any. For DIMS and VOTEC, both vendors plan on releasing a update in middle to late December. DFM has an existing report, so Phase 1 will be with all DFM Counties.

DFM Counties: In your Election Workspace, run all EWMR081 reports (should be 4 in total reports to complete EAC Survey Sections A thru F - select the Reg Close date from the 2012 General) and send the resulting reports to VRsupport@sos.wa.gov in Excel (.xls) format.

Action Item | Hart Counties/Registered Voters by Precinct for 2014 General

Hart counties: if you haven’t already, please send [WEIsupport](#) your registered voter totals by precinct for the 2014 General Election.

Spring Elections | Annexations

Spring Elections are just around the corner. Need a resource for city/town annexations? The Washington State Office of Financial Management (OFM) [annexation tracking site](#) provides a convenient location to verify city annexations 2009 to the present.

Training | Next Week

Have you registered for next Thursday’s webinar at 2 p.m.? If so, you should have received a calendar notice with a link to the online session—feel free to share it with other administrators. If not, there’s still time to [register](#). Join us for a viewing and discussion of the documentary, “Storming for the Vote: Hurricane Sandy and the Election.”

Save the Date | Elections Conference

The 2015 [Washington State Association of County Auditors](#) (WSACA) Elections Conference is scheduled for the week of June 8 at the SeaTac Airport DoubleTree Hotel. Watch for more information in the spring!

Helpful Template from Island County

The folks over in Island County keep a stock of pre-printed, two-side cards (business card size) with common voter topics at their front counter as a simple, yet effective, way to assist customers. Attached is a Word document of the template that they use – please feel free to edit the template to suit your needs.

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